

**CONFEDERATED TRIBES OF THE UMATILLA INDIAN RESERVATION**  
*Tribal Planning Office*

**MAJOR, MINOR PARTITIONS, AND LOT LINE ADJUSTMENT**  
**APPLICATION SUPPLEMENTAL SHEET**

DEAR APPLICANT:

Please fill out this APPLICATION completely and as accurately as possible. If a block does not apply, write "N/A" in the space provided. An incomplete application cannot be processed.

The following information is required to be filed with the Tribal Planning Office. The following shall be submitted clearly drawn to a scale of one map inch per 100 feet on the ground. This form must be certified for completeness and submitted with the fee and 5 copies of the preliminary drawing/tentative map.

Filing Fee:	Subdivision	\$150.00
	Major Land Partition	\$50.00
	Minor Land Partition	\$35.00
	Lot Line Adjustment	\$35.00

1. A preliminary drawing or tentative map shall contain the following information:
  - A) The name and address of the subdivisioner/partitioner, date, North point, scale, identification of township, range and section, and the name and address of the person preparing the drawing.
  - B) The name and address of the owner of record for the land being partitioned or adjusted.
  - C) The name of the owner of record for lands which are contiguous to the proposed subdivision, partition or adjustment.
  - D) Location, names, right-of-way, widths and improvement standards for existing roads.
  - E) Dimensions of all parcel boundary lines, government tied to the section corner, and exact acreage of each parcel.
  - F) Location of all easements on the property.
  - G) Location of all existing buildings, canals, ditches, septic tanks and drainfields.
  - H) Location of any topographic feature which could influence the subdivision or partition or adjustment, such as; rivers, canyons, bluffs, rock outcroppings, natural springs and flood plains.
  - I) Source and method of water supply and sewage disposal.
2. In addition to the foregoing information, the tentative map shall include the location, width, name, curve radia and approximate grade of all proposed right-of-way, if applicable.

3. Name of Community Facilities serving the subdivision/partition (if any).

Power: \_\_\_\_\_  
Water: \_\_\_\_\_  
Sewer: \_\_\_\_\_  
Fire District: \_\_\_\_\_  
Irrigation District: \_\_\_\_\_

4. Lot Line Adjustment maps shall contain all the information listed above, but the maps do not need to follow the scale requirements. Also, on deeded property a lot line adjustment needs to have the new legal descriptions recorded at the Umatilla County Records Office before the Assessor's Office will officially recognize the adjustment.

**CONFEDERATED TRIBES OF THE UMATILLA INDIAN RESERVATION**

Tribal Planning Office  
PO Box 638, Pendleton, OR, 97801

**LAND PARTITION APPLICATION**

SUBDIVISION [ ] MAJOR [ ] MINOR [ ] LOT LINE ADJUSTMENT [ ] Please Print or Type

Partitioner's Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Deed Holder's Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Property Description: \_\_\_\_\_ Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_  
Tax Lot ( ) Allotment ( ): \_\_\_\_\_ Present Zone: \_\_\_\_\_ Total Acreage: \_\_\_\_\_

Legal Access: \_\_\_\_\_  
\_\_\_\_\_

Description Data:

- A) Gross area of property in acres \_\_\_\_\_
- B) Number of lots before this action \_\_\_\_\_
- C) Number of lots after this action: \_\_\_\_\_
- D) Size of each parcel \_\_\_\_\_
- E) Partition number if previously partitioned \_\_\_\_\_

Name, address and telephone number of each person or firm providing professional services and information to the subdivisioner/partitioner:

- A) Land Sales Contract holder: \_\_\_\_\_  
\_\_\_\_\_
- B) Surveyor or Engineer: \_\_\_\_\_  
\_\_\_\_\_

I understand that any false statements made on this application may cause subsequent approval by the Natural resources Commission or Tribal planning Office to be null and void. I hereby certify that I understand that by signing this permit application, I am giving the CTUIR Tribal Planning Office the authorization to conduct any site inspections necessary in reviewing this application.

**INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED!**

Date: \_\_\_\_\_ Applicant: \_\_\_\_\_  
Agent: \_\_\_\_\_

I am the (Circle One): Owner/owner's authorized representative (If authorized representative, attach letter signed by owner)

**TRIBAL PLANNING OFFICE USE ONLY**

Date filed: \_\_\_\_\_

Received by: \_\_\_\_\_

Fee paid: \_\_\_\_\_

Receipt No.: \_\_\_\_\_

MAP NO: \_\_\_\_\_

LOT OF RECORD: YES  NO

WITHIN FLOOD HAZARD SUBDISTRICT: YES  NO

CURRENT ZONE VIOLATION ON PROPERTY: YES  NO  IF YES, SPECIFY: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

FINDINGS: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CONDITIONS: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date Approved: \_\_\_\_\_ Approved By: \_\_\_\_\_